

**El Parque-CTC Application Form**  
**Request for Construction Permit: Minor Projects**  
**Revised January, 2025**

Date \_\_\_\_\_

Owner (Print Name) \_\_\_\_\_ Casa # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Owner agrees to abide by all Rules and Regulations of El Parque for this project, (see webpage, [elparquecondos.com](http://elparquecondos.com) CTC Construction tab top of page.)

Owners signature \_\_\_\_\_

For minor projects, please include a sketch with dimensions on the back of this application. Any changes or additions after the permit is approved will require an additional permit. The back of this form or additional pages may also be used to describe the project.

Description of proposed project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor Information:

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor Address \_\_\_\_\_

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Contractor must sign a contractor agreement form **BEFORE** work begins.

----For Official Use Only----

Damage Deposit: None \_\_\_ 3,000 Pesos \_\_\_ 6,000 Pesos \_\_\_ Other Amount \_\_\_\_\_

Date charged \_\_\_\_\_ Date Refunded \_\_\_\_\_

CTC Approval for project to proceed:

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

CTC signatures do not guarantee or imply any warranty to the quality of the contractor's workmanship.

CTC Inspection, project completed as approved-Signature \_\_\_\_\_ Date \_\_\_\_\_